

Localities Bid Fund Application Form

The Localities Bid Fund has been created to support community projects and initiatives across the Scottish Borders. Its aim is to help to achieve local priorities and benefit communities. Communities will decide on how the funding should be allocated. We would like you to tell us about your ideas and projects, which will then be assessed by local Elected Members and officers from Scottish Borders Council (SBC). Projects that meet the assessment criteria will then be put forward to a community vote to decide on which should receive funding.

WHO CAN APPLY?

Anyone who is 16 years old or older and lives, works, volunteers or studies in the Borders. Groups do not have to be constituted to apply.

HOW MUCH FUNDING CAN BE APPLIED FOR?

The minimum or maximum award is determined by the size of the funding pot allocation, with a cap of £5k being applied to non-constituted groups.

Each application will be reviewed by SBC officers to ensure its principles follow financial regulations.

1. WHERE WILL YOUR IDEA/PROJECT BE DELIVERED?

(If your idea/project benefits more than one area, please tick all relevant boxes)



Please indicate which Community Plan theme(s) or local priority your idea/project best fits:

Our Children and Young People	
Our Vulnerable Adults and Families	
Our Ageing Population	
Our Health and Wellbeing	
Our Economy and Skills	
A Cross-cutting outcome: (please state which one)	
Our Local Priority: (please state)	

The Community Plan can be viewed here:
www.scotborders.gov.uk/yourcommunityplan

A local priority may have been identified by your Area Partnership.

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2. TELL US ABOUT YOUR IDEA/PROJECT:

What is your idea/project and how will you do it?

How will it benefit your community?

How will your community be involved in your idea/project?

How will you ensure your idea/project is sustainable or does it have a planned end date?

How will your idea/project make a difference, will anything change in your community as a result of it?

Tell us what your group will do and how they will make it happen.

If your project requires leasehold of land or building please see the guidance notes for more information.

3. FINANCE

(a)	Total cost of the idea/project:	£
(b)	Amount requested:	£
(c)	Any other funding you have received/applied for:	£
	TOTAL	£

Please detail any other funding you have received/applied for, for your idea/project:

Funding Source	Amount

4. GROUP/ORGANISATION DETAILS:

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What is the name of your group/organisation?

Details of main contact

Name	
Position in Group	
Home Address	
Post Code	
Telephone Number	
Email Address	

5. EQUALITIES

If you do not have an Equal Opportunities Policy or Equality Statement, tell us how your group takes account of equal opportunities legislation by including all sections of your community (including promotion of equality of access to services irrespective of race, disability, gender, age, sexual orientation, religious or political beliefs).

Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? Yes No

If yes, what safeguarding policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below:

IMPORTANT INFORMATION:

- THE DEADLINE FOR RECEIPT OF APPLICATIONS IS **XXXXX**. ANY APPLICATIONS RECEIVED AFTER THIS DATE WILL NOT BE CONSIDERED.
- *In addition to Public Voting, and should a Community Voting Event take place: you, or someone in your group, **MUST be available to attend**. A Community Voting Event is where local residents and communities will vote on which ideas/projects will be awarded funding*
- Projects/activity must take place in the Scottish Borders area and benefit its local residents and communities
- If you have an idea/project you would like to see funded but you are not part of a group, please contact **XXXXXX**
- Successful projects will be monitored and evaluated to ensure the benefits stated in the application form are achieved
- Funding must be used solely for the agreed purpose set out in your

By “Sustainable” we mean that a project in the long term does not rely on grant funding.

If your project does not have a planned end date, how will you make sure you generate enough income to support your idea/project for the future?

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application and any unused funds must be returned

- All funding received must be accounted for, receipts and invoices will be required and an end of project evaluation form completed

For assistance in completing this form and all other queries please contact our grants team at Scottish Borders Council on 01835 826659. All completed forms and attachments should be submitted via email to

communitygrants@scotborders.gov.uk Or hard copy to:-

Grants Co-ordinator, Scottish Borders Council, Communities & Partnerships Team, Newtown St. Boswells, Melrose TD6 0SA.

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This should be the person who will be the main point of contact for this application.

Communication will be via email or telephone. If you would like us to contact you in any other way please let us know how.

For more information on equalities please call The Bridge on 01896 755370 or visit <http://onlineborders.org.uk/community/thebridge> or for those based in Berwickshire call BAVS on 01361 883137 or visit <http://www.bavs.org.uk/>

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Our Scottish Borders
Your community

It is your responsibility to ensure you have acceptable safeguarding policies and procedures in place for projects involving children and vulnerable adults. Advice on requirements can be obtained from **Volunteer Centre Borders on 0845-602-3921**